## State of Iowa 2008 Governor's Golden Dome Awards Governor's Excellence Award Nomination Form



## Nomination Instructions

A. Nominee Information

Name:

- a) Type or print all information.
- b) Complete this form and include a response for each criterion checked in section D.

Work Phone:

c) Include letters of commendation or other supporting documentation.

Position, Title, or Classification:						
Department:	Division:					
Business Address:						
Reports to:						
e-mail address:						
Name to be printed in the program:						
B. Nominator Information						
Name:						
Relationship to Nominee:						
Business Address:						
Work Phone:						
E-mail Address:						
Signature:						
C. A brief summary of the nominees selected will be included in the Awards Program Directory. Describe (in two or three sentences) the most significant contribution this nominee has made to his/her department this year and why this nominee should be selected to receive this award:						

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measurable benefit to your department, the State, or the citizens of lowa.	а
The employee/leader has completed a task or project of substantial importance to the agency and/or state government.	
The employee/leader has found ways to improve job functions or processes and implemented these.	
3. The employee/leader has demonstrated ingenuity, creativity, and extraordinary resourcefulness in accomplishing responsibilities.	
The employee/leader has continually extended self with coworkers and the public in a positive manner.	
5. The employee/leader has continually met and/or exceeded goals.	
6. The employee/leader has served as a role model for other staff and peers.	
7. The employee/leader has exercised notable initiative in developing personal and professional skills, which benefit the department.	
8. The employee/leader has demonstrated exceptional skills with both written and verbal communication.	
9. The leader has demonstrated effective management resulting in higher performing employees (for management nominees only).  Output  Description:	
The leader has promoted notable growth and development of employees (for management nominees only).	

D. Check all applicable boxes. For each box checked below, please provide a clear

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E. Submit to your department's Employee Recognition Coordinator. All nominations will be collected and your department will review, evaluate, and select the individual(s) to be recognized with each award at the annual Governor's Golden Dome Awards Ceremony.

Nomination forms must be submitted by July 15, 2008 for fiscal year 2008.

F. To be completed by Recognition Coordinator/Personnel Assistant.					
Length of Service Current Position: years State of Iowa: years					
Current performance evaluation is satisfactory or above.					
G. For additional information refer to: http://das.hre.jowa.gov/golden_dome.html					

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